



Food Vendor Application
First Friday Bucyrus
c/o Bucyrus Area Chamber of Commerce
122 W. Rensselaer St.
Bucyrus, Ohio 44820

1. Contract fee for 2017 is \$25.00 per event, or \$60.00 for all three events. Single event fees are due prior to the end of the event. When choosing all 3 events, fees must be paid prior to the end of the first event, or single event pricing will be used.
2. We have a variety of food vendors and/or food trucks that will be paying a fee to sell food items at our events. **If you are offering a food sample, it must be bite-size only**, so as to not take away from any individual business or group who may be using this as a business or fundraising activity.
3. Electrical hook-up is included in your contract fee. Each stand must have a fuse box that is appropriately rated to their unit with a minimum of 100 feet of electric cable in good condition, free from breaks, frays, or other damage for connection to the gutter cable. Electric must be prepared to be hardwired.
4. Prices for all menu items must be clearly displayed.
5. Event hours are 5:00pm to 8:00pm. 2017 dates are:
 - a. June 2
 - b. July 7
 - c. August 4
6. For safety reasons, all outside grilling areas must be fenced – and include absorption mats under all grilling areas.
7. NO VENDORS may move into the food area until the street has been closed by the City of Bucyrus. Electric will be available one hour before through one hour after the event.
8. All food and drink vendors are subject to Crawford County, Ohio Board of Health standards. Gray water holding tank or hose to connect to a gray water portal is also required. ABSOLUTELY no waste water is to be discarded in the gutter.
9. A minimum of one fire extinguisher is required for each unit (10lb. type BC). For cooking operations a 40lb. type BC is required. All extinguishers must be within current hydro testing date and be UL approved. Inspections will be conducted by the Bucyrus Fire Department to ensure this rule is followed.
10. Each vendor must obtain a minimum \$1,000,000 liability policy and furnish a Certificate of Insurance, naming the Bucyrus Area Chamber of Commerce. as a certificate holder. Coverage must be in effect the date of the event(s) you are participating in.
11. Each vendor must provide a copy of their State of Ohio Department of Taxation Vendor's License in accordance with ORC section 5739.17, as well as a copy of their Ohio Department of Health Food Service License, if applicable.
12. Absolutely no beverages will be served in glass bottles or containers.
13. Vendors agree to be in compliance with all laws and ordinances of the City of Bucyrus at all times.
14. Vendor agrees to:
 - a. Provide all food merchandise and sales staff.
 - b. Follow our rules and instructions, including but not limited to the attached Terms & Conditions.
 - c. Help us promote our event by advertising your location through your social media outlets.
 - d. Be open for business from 5:00pm -8:00pm.
 - e. Leave assigned space in the same condition as when you arrived. Any damage, including staining of the pavement, will be fully remedied at vendor's expense.
15. First Friday Bucyrus is not responsible for security. You assume all risks involved with loss or damage to your merchandise or equipment.
16. First Friday Bucyrus will operate rain or shine. In the event of a cancellation, we will make every effort to reschedule. If rescheduled, your fee for the cancelled event will be transferred to the rescheduled date. There are no refunds for cancellations out of our control (i.e weather)
17. Vendors are encouraged to hold individual promotions as desired.

18. Trash receptacles are placed throughout the downtown area for patron use. Vendors agree to remove their trash at the end of the event and not use the downtown trash receptacles. Failure to remove your trash can result in exclusion from future events.

Thank you for your interest in the 2017 First Friday Bucyrus events!

We are looking forward to working with you. Please fill out, sign, and return a copy to the address listed below.

Please retain a copy for your records.

Please follow our Facebook Page for exciting entertainment updates!

<https://www.facebook.com/FirstFridayBucyrus>

Please print legibly

Name: _____

Name of Business: _____

E-mail Address: _____

Address: _____

City: _____ State : _____ Zip: _____

Primary Phone (____) _____ - _____ circle type: (cell, home, business)

Alternate Phone (____) _____ - _____ circle type: (cell, home, business)

Please return to:

**First Friday Bucyrus
Attn: Food Vendors
122 W. Rensselaer St.
Bucyrus, Ohio 44820**

___ Friday June 2, 2017 (\$25.00 single event)

___ Friday July 7, 2017 (\$25.00 single event)

___ Friday August 4, 2017 (\$25.00 single event)

OR

___ ALL 3 EVENTS (\$60.00 all 3 events)

Signature: _____

Date: _____

Please provide a menu description below

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

For office use only

Accepted _____ Rejected _____

Amount Due _____ Amount Paid _____

Date Paid _____ Check # _____ or Cash _____

Vendor Tax License: _____ Vendor Food License: _____

Certificate of Insurance: _____ Invoice : _____

